

**PEMBROKE CITY COUNCIL MEETING
MINUTES
OCTOBER 11, 2021**

The regular meeting of the Pembroke City Council was held on Monday, October 11, 2021, in the City Hall Council Chambers with the following members present: Mayor Judy Cook, Mayor Pro-Tem Tiffany Walraven, Councilmembers Karen Lynn, Diane Moore, Ernest Hamilton and Johnnie Miller. Also present was Attorney Kim Butler in Dana Braun's absence, Police Chief William Collins, Fire Chief Peter Waters, DDA/P/Z Renee Hernandez and City Clerk Cathy Rushing.

CALL TO ORDER...The meeting was called to order at 7:00 p.m. by Mayor Cook.

INVOCATION...The invocation was given by Johnnie Miller.

PLEDGE OF ALLEGIANCE...Mayor Pro-Tem Walraven led the Pledge of Allegiance.

ADOPTION OF MINUTES...A motion was made Councilwoman Moore to approve the minutes from the meeting of September 13, 2021. A second was made by Councilwomen Lynn and the motion passed unanimously.

PUBLIC COMMENTS...Sheila Fields commented that the grass needs to be cut around the slide at Head Start.

APPROVAL...Richard Deal with Lanier, Deal & Proctor Certified Public Accountants, presented the 2020 Audit to City Council. Mayor Pro-Tem Tiffany Walraven made a motion, with a second by Councilwoman Moore, to approve and adopt the FY 2020 Audit of the City of Pembroke. The motion passed unanimously.

PUBLIC HEARING...Mayor Cook called the Public Hearing to order on a Rezoning Request and a Conditional Use Permit. Renee Hernandez presented a rezoning application submitted by Lawrence Alexander Homes to rezone P11 07 009 and P11 07 009 003 on Warnell Avenue from R-1 to R-3. She then presented a Conditional Use Permit submitted by Doyle Consulting on behalf of Verizon Wireless requesting to place a 245' self-support Verizon cell tower on P0121 048, owned by Paul Floyd and Mathew Floyd. Wendy Doyle, representing Verizon, informed Council that this tower will help with dropped calls and will improve service overall in this area.

Another Public Hearing will be held at the November meeting on the Rezoning Request. The Planning and Zoning Commission recommends approval on the rezoning and the conditional use permit.

Councilwoman Moore made a motion to approve the Conditional Use Permit request for the cell tower to be placed on P0121 048 owned by Paul and Mathew Floyd. Mayor Pro-Tem Walraven seconded the motion and it passed unanimously.

RESOLUTIONS...A Fair Housing Resolution that will go with the FY 2022 CDBG application was presented for approval. Mayor Pro-Tem Walraven made a motion, with a second by Councilwoman Moore, to approve the Resolution. The motion passed unanimously.

A Resolution authorizing the submission of a FY 2022 CDBG application to the Georgia Department of Community Affairs was then presented for approval. Mayor Pro-Tem Walraven made a motion to approve the Resolution. Councilman Miller seconded the motion and it passed unanimously.

Chief Collins presented the Southeastern Regional Drug Enforcement Task Force Intergovernmental Agreement for Council approval. He stated that he was not pleased with the participation. He stated that if we accept this they are going to have to do more for Pembroke. Other options were discussed, and Chief Collins suggested that Council

approve the Agreement now and make plans for the next move. Mayor Pro-Tem Walraven made a motion, with a second by Councilman Hamilton, to approve the Agreement. The motion passed unanimously.

City Clerk Cathy Rushing presented the rate adjustment request from All Green Services, LLC. Councilman Miller commented that fuel cost on top of everything else has caused these increases. Residential carts will increase from \$9.43 to \$11.50 and Commercial carts will increase from \$11.62 to \$14.00. Councilman Miller then made a motion, with a second by Councilman Hamilton, to approve the rate adjustment from All Green Services, LLC. The motion passed unanimously.

City Clerk Cathy Rushing then presented a records disposal request. Councilwoman Moore made a motion to approve the disposal of the listed records. Councilwoman Lynn seconded the motion and it passed unanimously.

DEPARTMENT REPORTS... Under DDA, Renee Hernandez reported the following upcoming events:

- 10/22 - Halloween Drive-In (Casper)
- 10/30 - Trick-or-Treat on Railroad Street
- 11/06 - Fall Yard Sale
- 11/26 - Christmas Drive-In (Elf)
- 11/27 - Tree Lighting Ceremony
- 12/11 - Christmas Festival and Parade

Ms. Hernandez asked Council for permission to offer the old EMS Building at 205 N. College Street as a commercial site. She stated that she has request often for commercial properties in Pembroke and she would like to have this parcel to offer. Councilwoman Moore made a motion, with a second by Councilwoman Lynn, to give this location to the DDA to offer as a commercial site. Mayor Pro-Tem Walraven recused herself from the vote. The motion passed.

Fire Chief Waters presented reports for the Fire Dept. and Code Enforcement, which he is now doing. He reported that the mess that Georgia Power made while cutting power line easements, is in the process of being cleaned up. Mayor Pro-Tem Walraven commented that she had heard positive things about Code Enforcement.

Chief Collins reported that this Saturday, October 16th from 12 -2, will be the Faith in Blue event. It will be held at the Pembroke Christian Church. This event combines the community of faith with law enforcement. He encouraged everyone to attend.

He then reported that the upstairs location that houses EMS had a termite problem, but it has been taken care of.

Chief Collins informed Council that Officer Dougherty, that was injured at the last football game, has a broken leg but is healing well and will start therapy in 2 weeks.

City Clerk Cathy Rushing reported that city hall will be closed next week for the move to the new city hall. The ribbon cutting will be Thursday, October 21st at 2:00 p.m. and Open House will be Sunday October 24th from 3 - 5 p.m.

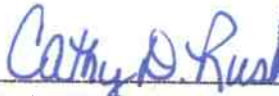
Mayor Cook suggested that the Grand Marshall for the December 11th Christmas Parade be Jewell Owens. Councilman Miller made a motion to bestow the honor of Grand Marshall of the 2021 Pembroke Christmas Parade on Jewell Owens. Mayor Pro-Tem Walraven seconded the motion and it passed unanimously.

COMMITTEE REPORTS... Mayor Pro-Tem Walraven reported that she will get with Street Superintendent Dalton Cook about a problem with the fence on the backside of the cemetery.

Councilwoman Moore reported that there is a streetlight out at the end of Lake View Drive. This is in the Canoochee service area.

With no further business, Mayor Pro-Tem Walraven made a motion to adjourn. Councilman Hamilton seconded the motion and it passed unanimously. The meeting adjourned at 8:12 p.m.

ATTEST:


Cathy D. Rushing, City Clerk




Judy B. Cook, Mayor